

Como ativar o acesso TOTP pelo usuário ADMIN

Acesse o Portal B2B e faça seu login e senha normalmente, utilizando apenas o primeiro campo, e **SEM** a opção **Strong Authentication with TOTP** ativada

Antes de iniciar, faça o download do App Google Authenticator ou Microsoft Authenticator no seu celular

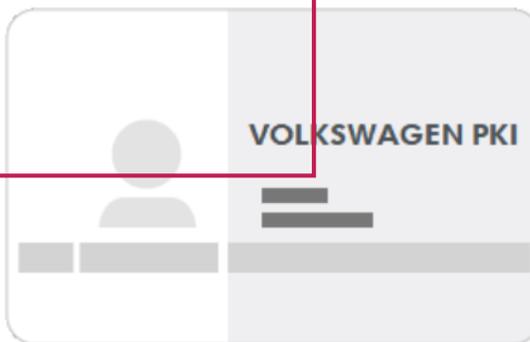
Login with Password

Forgot Password

 Strong authentication with TOTP

PASSWORD LOGIN

Login using Certificate



CERTIFICATE LOGIN

Login via SecurID

427913

SECURID LOGIN

Clique em Applications e depois em Start na opção
'User Management System (B2B-UMS)'

Start

My Systems



Online Request for Quotation (RFQA)



Online Standards (ONNO)



Supplier Database (LDB)



User Management System (B2B-UMS)

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Ao acessar a página de perfil, verifique que o sistema vai informar que você **NÃO** está com o acesso TOTP (*NOT Strongly Authenticated*)

User Management (UMS) | Data Classification: Confidential

Logged in as [redacted] Logout

 You are not strongly authenticated. Some content is hidden. [Strong authentication](#)

User management

Main menu

-  Own company data
-  Own personal data
-  Change own password
-  My admins

Actions

-  **Activate TOTP**
-  Export personal data

Own personal data

Profile ID [redacted]
Name [redacted]
DUNS [redacted]

Personal data | **Contact data** | Contract data | Profile | Roles | Linked profiles

Last name  [redacted]
First name  [redacted]
Birth 
Language  English
ID Level  1

Edit

Para realizar a ativação, você deve clicar em “Activate TOTP”

Após um breve processamento, você deve clicar em
“Continue”

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Security Advice for TOTP Initialization

Next step is a re-login where you have to enter your user ID and password again. After that you will receive an email with a numerical code. Please enter this code on the next page. After successful check you will get access to your TOTP¹ secret key (QR code) which is needed to initialize your authenticator app.

CONTINUE

¹) TOTP = Time-based One-Time Password – 6-digit numerical code that will be generated by an authenticator app.

“A próxima etapa é um ‘re-login’ que você precisa acessar com seu login e senha novamente. Depois deste passo você vai receber um email com um código numérico. Por favor, entre com código na então página seguinte. Após uma checagem correta, você terá acesso ao QR Code para ativar o TOTP”

Conforme indicado antes, você deverá fazer novamente o login e senha, agora com a opção TOTP selecionada. Insira seus dados regulares e clique em 'password login'

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Login with Password

User ID

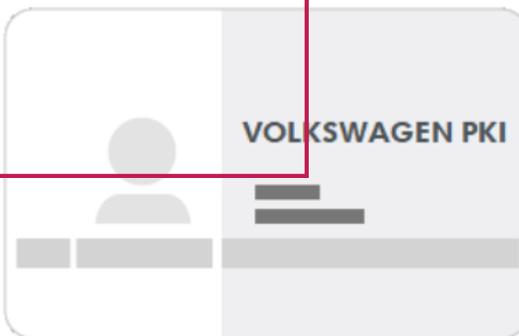
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PASSWORD LOGIN

Login using Certificate



CERTIFICATE LOGIN

Login via SecurID

User ID

PIN

Token

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SECURID LOGIN

Email OTP - Login

A one-time password (OTP) was send to your email address. Please check your in-box for this email (maybe also your spam folder). Receiving this email some minutes.

Sender: **noreply.emailotp@volkswagen.de**
Recipient: **[REDACTED]**
Subject: **"One-time password"**

Please enter the one-time password you received by email here.

Enter one-time password:

8314

–

|123456

LOGIN

Você receberá então um e-mail (no endereço de e-mail cadastrado no seu perfil/login de acesso) com uma senha que só deve ser utilizada uma vez para esse processo, depois deverá descartá-la

Aqui no campo 'Recipient' está o email que vai receber a informação.

Verifique seu e-mail



sex 25/02/2022 13:49

VWAG R: WOB, Noreply EmailOTP

One-time password

Para



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Hello,

You have requested a one-time password (OTP) to login on a website of the Volkswagen Group.

Following one-time password was generated for you: 8314-

123456

Regards,

One-timepassword Manager of the Volkswagen Group

Email OTP - Login

(OTP) was send to your email address. Please check your in-
be also your spam folder). Receiving this email can take

emailotp@volkswagen.de

Recipient:

Subject:

"One-time password"

Please enter the one-time password you received by email here.

Enter one-time password:

8314

-

123456

LOGIN

O email acima chegará com a senha de
utilização única no formato 0000-000000
Volte na página da VW e insira os últimos
6 números que vão aparecer
conforme o exemplo e clique em LOGIN.

Será feito um novo breve processamento,
e o QRCode será gerado.

Você deverá scanear com o app 'Google ou
Microsoft Authenticator' e a senha variável
vai aparecer no App.

Essa senha muda a cada poucos segundos,
então esse processo deve ser feito com o
celular em mãos.



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TOTP - Secret Key



The QR code can be scanned with an authenticator app. If a scan is not possible the alphanumeric code below the QR code can be entered manually into the authenticator app.

After successful initialization the authenticator app will show a 6-digit numerical code.

To finalize the process it is necessary to login with the code generated by your authenticator app. To do this, please click on the button **"Continue with login"**.

Otherwise your TOTP registration will be rejected after 24 hours. You will then need to contact your Company Administrator to restart the process again.

Secret key
(Base32, SHA1, 6 digits)

REGENERATE KEY **CONTINUE WITH LOGIN**

Depois de scanear,
cliquei em 'continue
with login'

TOTP - Login

Enter the one-time password (OTP) generated by your authenticator app.

Enter Code:

LOGIN

Com o App gerando suas senhas
(veja que tem um timer ao lado que mostra a
validade da senha)
Insira uma delas dentro do tempo válido e clique
em login

Se der erro, ela já expirou, portanto
aguarde nova senha no App e
insira novamente.

Conseguindo a validação, você vai voltar para a tela principal. Vá novamente no User Management System

Start

My Systems



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Veja que seu status agora mudou para 'Strong Authenticated'.

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You are (strong authenticated) logged in as [REDACTED]

Logout

User Management (UMS) | Data Classification: Confidential

User management

Tasklist

Main menu

- Search for profiles
- Own company data
- Own personal data
- Change own password
- My admins
- Set up user profile

Search for profiles

DUNS

[REDACTED]

Company

[REDACTED]

Profile ID

Status

all

First name

TOTP status

all

Last name

Search with * possible (except for DUNS)

Search

Add to the search result

New search

Search for entries with following role

Confirm Receipt Advice App

Confirm Receive Advice App Supplier

Debit Credit Payment (FIN)

Supplier Admin

SupplierUser

Debit Notes Online (BAO)

BAO-Operator

eLearning Sustainability (LMN)

Any

of 0 selected roles [Cancel selection]